

**ST CHAD'S C OF E PRIMARY SCHOOL**

**REQUEST FOR EXCEPTIONAL LEAVE OF ABSENCE**

*From September 2013 the new law gives no entitlement to parents to take their child on holiday during term time. It makes it clear that Headteachers may not grant any holidays or other absences during term time unless there are exceptional circumstances.*

*Family holidays, errors with term dates or holiday bookings, birthdays anniversaries, weddings, non-urgent medical or dental appointments will **not** be considered as **exceptional circumstances**.*

Dates (inclusive) requested: From..... to..... Total number of days ..... (Dates are the <b>actual</b> dates your child will <b>not</b> be in school) Reason for requesting leave of absence during term time ..... ..... .....
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Name of child(ren)..... Year.....  
..... Year .....

Address .....  
.....

Signature of parent/guardian: ..... Date of request: .....

REQUEST AUTHORISED / UNAUTHORISED Signature of Headteacher ..... Date .....
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2016/20157Holiday Pattern for School (inclusive dates)

Autumn Half-Term	24 <sup>th</sup> October to 28 <sup>th</sup> October 2016	(5 days)
Christmas & New Year	19 <sup>th</sup> December to 3 <sup>rd</sup> January 2016/2017	(12 days)
Spring Half-Term	13 <sup>th</sup> February to 17 <sup>th</sup> February 2017	(5 days)
Easter	3 <sup>rd</sup> April to 17 <sup>th</sup> April 2017	(11 days)
May Day	1 <sup>st</sup> May 2017	(1 day)
Summer Half-Term	29 <sup>th</sup> May to 2 <sup>nd</sup> June 2017	(5 days)
Whit Friday	9 <sup>th</sup> June 2017	(1 day)
Summer	24 <sup>th</sup> July to TBA	